



International Representative Chair Role Description

RCOG International Representative Committees (IRCs) have been set up to support RCOG work locally and to bring together expertise and knowledge of local RCOG members for the benefit of the specialty of obstetrics and gynaecology.

The RCOG advocates open and transparent processes and therefore the chair of IRC will be appointed by competitive interview. The IRC Chair will work closely with the RCOG to develop and deliver the RCOG's strategic objectives in the respective country. Candidates should show experience of working successfully, at a high level, with central and local government agencies, O&G representative groups and other relevant institutions. They should be able to demonstrate leadership and influencing skills and share the RCOG vision.

Role and responsibilities

- To be responsible for providing advice and recommendations to the RCOG on all aspects of the College's activities in the country in accordance with the College's strategic objectives.
- To oversee the election of Committee members.
- To work with the RCOG International Council Representative and the College to complete and agree the RCOG Collaboration Framework annually.
- To encourage collaboration with the RCOG International Liaison Groups in the UK.
- To help grow RCOG membership and assist in the promotion of Associate status.
- To draw upon the expertise and experience of the College's local membership network to encourage them to make an effective contribution to improving sexual and reproductive health care, and in particular to reducing maternal and neonatal mortality and morbidity.
- To assist the RCOG in responding to consultations or making applications for funds by providing local information.
- To ensure that the RCOG is appropriately represented at all relevant meetings to promote women's health in the country.
- To represent the RCOG at meetings with government officials and other relevant personnel when the RCOG is unable to be present.
- To promote collaborative working between the RCOG and local women's health organisations to the benefit of local health workers and the women they serve.
- To promote education and training of doctors working in the field of obstetrics and gynaecology. This could include:
 - Identifying the needs of the local population as well as health professionals and local specialist organisations and responding to their needs
 - Sharing and collaborating on educational programmes and resources
 - Working in partnership to increase awareness of and contributing to the improvement of sexual and reproductive healthcare; in particular, to reduce maternal and neonatal mortality and morbidity
 - Identifying potential partners for RCOG Accreditation programmes
- To establish active and genuine collaboration on behalf of the RCOG with other professional organisations involved in education and delivery of sexual and reproductive health training locally. Examples could be in the form of:



- Joint conferences
- Joint meetings
- One-day workshops
- Uphold the RCOG values of High Standards; Inclusiveness; Innovation; Trust and Openness.
- To observe the RCOG Code of Conduct which provides clear expectations on how members, trainees, professionals and other representatives of the RCOG ('the College') conduct themselves. <https://www.rcog.org.uk/about-us/policies/code-of-conduct/>

Person specification

Essential requirements

- Is a Fellow of the RCOG and currently or has previously served on the IRC Committee
- Is resident and working in the county of the IRC. Retired candidates are not eligible to apply
- Registered with a licence to practise with the local Medical Council and in active clinical practice
- Able to work at a strategic level
- Effective leadership and influencing skills
- Strong understanding of local clinical practice and the local training needs
- Knowledge of local examination and education processes and structures
- Experience of working in collaboration with other organisations
- Excellent network of contacts within the O&G and women's health community
- Up to date with RCOG membership subscription

Desirable characteristics

- Evidence of active involvement in medical education
- Experience as examiner in postgraduate examinations

Eligibility

- Individuals cannot apply for the role more than twice

Reporting to

RCOG Chief Executive and RCOG Vice President (Global Health)

Key working relationships

- Members of the Committee
- RCOG International Council Representative
- Membership Engagement Manager and Co-ordinator
- International Education Development Manager



Duration of role

Three years (subject to annual review)

Application process

Applicants should complete the application form and supporting statement [here online](#) and provide a **brief CV of no more than two sides of A4**.

Please email your CV to international@rcog.org.uk with the subject: **IRC Chair application – CV** by the application deadline.

Shortlisted candidates will be invited for an online interview.